



INBOUND HOSTING INFORMATION

CLUB CHAIR - PLEASE COMPLETE AND RETURN TO DISTRICT CHAIR TODAY
YOU CAN TYPE ON THIS FORM FROM YOUR COMPUTER

Student Name			
Country From		District From	

Host Rotary Club			ESSEX District Number	
Club Counselor (Cannot be the host family)				
Address				
City		State		Zip
Telephone Home		Telephone Work		
E-mail		Telephone Fax		

First Host Family Proper First and Last Name				
Address				
City		State		Zip
Telephone Home		Telephone Work		
E-mail		Telephone Fax		

MUST HAVE ALL INFORMATION BELOW

Name of High School				
School Address				
City		State		Zip
Principal's Full Name				
School start date				

Name of Airport to arrive at			
The student should arrive between		and no later than	

CLUB CHAIR RETURN TO DISTRICT CHAIR or INBOUND CHAIR

INSTRUCTIONS for HOSTING FORM IB21

CLUB CHAIR:

Complete form IB21 on your computer and return to your District Chair or Inbound Chair as soon as possible

DISTRICT CHAIR ONLY

PLEASE DO THE FOLLOWING:

Fax or Scan the completed Guarantee Form and send it along with form IB21 to:

ESSEX Inbound Coordinator CARL HILL

814-359-3006 Fax carlhill7350@verizon.net

Then:

Print and MAIL form IB21 along with (2) COMPLETED ORIGINAL GUARANTEE FORMS (both pages) and SCHOOL LETTER IB25 to the ESSEX Contact on where your student has been assigned.

See your ESSEX Directory or visit www.exchangestudent.org